

WE'RE HIRING!

# ENTRY LEVEL PLANNER

PBR HAWAII & Associates, Inc., a multi-disciplinary planning and landscape architecture firm, is seeking a planners for our Honolulu office with entry level to five years of experience. The firm is currently interviewing for individuals interested in an internship, part-time, or full-time planner positions.

Required qualifications include:

- An undergraduate degree or higher in urban planning, social science, natural, physical, or environmental science, law, real estate/development, geography, landscape architecture, architecture, or other related field;
- Strong research, analytical, writing, oral communication, and organizational skills;
- Focused attention to detail, accuracy, and meeting deadlines;
- Competency in MS Word, Excel, PowerPoint, Outlook, and Project; and
- Professionalism and ability to contribute to a positive and productive team environment.

Desirable qualifications include experience and knowledge in any or combination of the following areas:

- Federal and/or State environmental assessments and/or environmental impact statements, and state and county land use permit applications;
- Federal, State and County environmental and land use policies, plans, and regulations;
- Community outreach and engagement; and
- GIS, Adobe Creative Suite, AutoCAD, and 3-D modeling software (such as Sketch-up and Rhino), and web design;

PBR HAWAII & Associates, Inc. is a locally owned Hawai'i-based company. We offer a range of career opportunities for our planners to engage in public and private sector projects, including preparing master plans, community plans, environmental documents, and entitlement applications. The position entails collaboration with planners and landscape architects in our office, coordinating with outside technical consultants, and interfacing with clients, governmental agencies, and the public.

Salary is commensurate with the requirements of this position with consideration given for experience. Excellent benefits provided.

If interested please reply with: a letter of interest, your resume, a list of references, and two writing samples—one of which should be a brief letter or memo and the other should be of longer length that highlights your research, analytical, and critical thinking skills, as well as your attention to detail.

Please submit application materials to: [sysadmin@pbrhawaii.com](mailto:sysadmin@pbrhawaii.com).

Applicants who do not have the required qualifications or do not provide the requested information will not be considered. Applications will be considered active for 30 days; if you have not heard from PBR HAWAII by then, you may consider your application not accepted.

No phone calls please.

PBR HAWAII is an Equal Opportunity Employer